

## NAMING OF SCHOOL PROPERTY

The Board of Education is responsible for naming of school district properties and areas. School district owned property includes facilities such as, but not limited to, buildings, athletic fields, stadiums, gymnasiums, libraries, and multipurpose rooms. In selecting a name for school district owned property, the Board may consider individuals, geographical features of the area, and other names that are deemed appropriate by the board.

If the property is to be named for an individual, a request should be submitted to the superintendent and the following criteria will be applied:

- i) The Board will consider naming school property for an individual(s) who have demonstrated exceptional support to the district, exhibited strong moral character, made a total donation or had a total donation made in their name of 50% or more of the total cost of the property, whether new or substantially remodeled. All such donations must have prior approval of the Board; meet all local, state, and federal guidelines; and contribute to the growth and benefit of the district.
- ii) The Board may also name property for an individual if that individual had made outstanding contributions to the district, community, county, state, or nation. The character of the individual must be unquestioned, as determined by the Board. If the individual worked or volunteered for the district, they must have left the school district in good-standing.

If the aforementioned criteria are met, the name shall be submitted to the Board for consideration. The Board retains final discretion and authority with respect to naming of any and all district property. Individuals for whom school district owned property is named maintain no interest in the property. The Board may rename property, move the name of a property to another location within the district, or remove the name of a property, any time the members see fit.

The District will also collaborate, as necessary, with project designers and appropriate staff to determine style, location, and installation for any publicly displayed recognition, including signage.

Approved 8/17/20

Reviewed 3/15/21

Revised \_\_\_\_\_